

OFFICERS 2010-2012

GAIL L. PELLERIN
PRESIDENT
Santa Cruz County

CATHY DARLING ALLEN
VICE PRESIDENT
Shasta County

NEAL KELLEY
TREASURER
Orange County

DEAN LOGAN
SECRETARY
Los Angeles County



CALIFORNIA ASSOCIATION OF CLERKS AND ELECTION OFFICIALS

GAIL L. PELLERIN, PRESIDENT

Santa Cruz County Clerk
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BOARD OF DIRECTORS

APPOINTED:

GINA ALCOMENDRAS
Santa Clara County

JANICE ATKINSON
Sonoma County

TESS FITZGERALD
Santa Cruz County

SACHI HAMAI
Los Angeles County

JOSEPH HOLLAND
Santa Barbara County

JIM MC CAULEY
Placer County

KATHIE MORAN
Colusa County

SUSAN M. RANOCHAK
Mendocino County

JULIE RODEWALD
San Luis Obispo County

DEBORAH SEILER
San Diego County

DAWN ABRAHAMSON*
Fremont City Clerk
* non-voting member

ADVISORY COUNCIL:

STEVE WEIR
Contra Costa County

REBECCA MARTINEZ
Madera County

ELECTED AREA CHAIRS:

JULIE BUSTAMANTE
Northern Area
Lassen County

KARI VERJIL
Southern Area
San Bernardino County

JILL LAVINE
Mother Lode Area
Sacramento County

AUSTIN G. ERDMAN
Central Area
San Joaquin County

LINDSEY MC WILLIAMS
Bay Area
Solano County

LEGISLATIVE COMMITTEES

CLERK OF THE BOARD:

SACHI A. HAMAI
Los Angeles County

JOHN MCKIBBEN
Los Angeles County

COUNTY CLERK:

KATHIE MORAN
Colusa County

VICKI PETERSEN
Sonoma County

ELECTIONS:

JILL LAVINE
Sacramento County

DEBORAH SEILER
San Diego County

BOARD OF DIRECTORS MEETING SEPTEMBER 9, 2010 SACRAMENTO, CALIFORNIA

President Gail Pellerin called the meeting to order at 1:05 PM.

Present:

- Gail Pellerin, Santa Cruz County
- Cathy Darling Allen, Shasta County
- Neal Kelley, Orange County
- Dean Logan, Los Angeles County
- Gina Alcomendras, Santa Clara County
- Janice Atkinson, Sonoma County
- Sachi Hamai, Los Angeles County (by phone)
- Joseph Holland, Santa Barbara County (by phone)
- Ryan Ronco (representing Jim McCauley), Placer County
- Kathie Moran, Colusa County
- Susan Ranochak, Mendocino County
- Julie Rodewald, San Luis Obispo County
- Deborah Seiler, San Diego County
- Rebecca Martinez, Madera County
- Julie Bustamante, Lassen County (by phone)
- Jill LaVine, Sacramento County
- Lindsey McWilliams, Solano County
- John McKibben, Los Angeles County
- Vicki Petersen, Sonoma County (by phone)

Call to Order – President Gail Pellerin opened the meeting at 1:05 PM

Roll Call – Secretary Dean Logan called the roll

Approval of Minutes – July 13 & 16

Minutes Distributed – July 13, 2010 (Monterey) – MOTION to adopt with corrections (Gina Alcomendras/Susan Ranochak) APPROVED; Minutes Distributed – July 16, 2010 (Monterey) – Discussion followed by MOTION to adopt with minor changes (Lindsey McWilliams /Jill LaVine) APPROVED. Corrected versions of previous meeting minutes to be distributed at the next Board of Directors' meeting.

President's Report (Gail Pellerin):

President Pellerin distributed a listing of the 2010-11 CACEO Committee assignments and announced the appointment of Dawn Abrahamson, Fremont City Clerk as new, non-voting member of the Board as the City Clerk Appointee. The Association is still looking for a volunteer to Chair the History Committee.

Vice President's Report (Cathy Darling Allen):

Vice President Cathy Darling Allen distributed an update of 2010-11 paid memberships as of September 7, 2010. Summary: 79 paid principals, 326 paid deputies, 32 paid associates, 145 unpaid members, \$38,075 in dues revenue for current FY, 209 unpaid by design (vendors, etc.), 137 CRAC/unpaid users for website

Treasurer's Report (Neal Kelley):

Treasurer Neal Kelley distributed Reconciliation Summary reports for both the Checking and Savings accounts for the period ending July 31, 2010. Neal indicated that the transfer of accounts with the succession of officers has gone smoothly. He will be preparing a Balance Sheet showing profit/loss for the 2010 Annual Conference. The Association is in a good cash position. Our savings are primarily tied up in CD's; Neal suggested we may want to propose a buffer at point of expiration (@ end of the month) Intended action to re-invest \$85,000 -- 60-day CD continuation (Wells Fargo).

Pending: Tax Return

- Filed and extension
- Working with accountant to prepare return for filing

Secretary's Report (Dean Logan):

Correspondence

- CSAC Conference invitation for CACEO
 - Neal Kelley will attend pending any election issues
- Email from Steve Traut on VBM
- Letter to Governor on Special Vacancy Election – VBM (Gail)
- Letter from Matt Siverling re: Legislative Advocacy Contract

Standing Committee Reports

A. Conference Site Selection (email report from Gail Pellerin/Linda Tulett)

- Linda made a report on the 2010 Annual Conference in Monterey
- 2011 Annual Conference will be held in Squaw Valley / Sacramento to host (need a CCB/Clerk representative)
 - 390 room night commitments
 - \$129 room rate

- 2012 – South (multiple proposals received)
- 2013 – North/Bay Area
- Visits planned for January

B. Budget

- a. See Treasurer's Report

C. Constitution & By-Laws (Summary and Proposal distributed)

- a. Proposal submitted (Steve Weir/**Janice Atkinson**)
 - i. Composition of BOD
 - ii. Reduces number of appointed Directors
 - iii. One City Clerk as non-voting member
 - iv. Site Selection and Conference Planning Committee
 - v. Budget committee and adoption
 - vi. Eliminates ratification by a majority of principals to occur at or immediately following the annual meeting – just that it occurs
- b. 2/3 approval of BOD present needed to move forward to next annual meeting for ratification – July 2011
 - i. Discussion/Question re: selection of which legislative chairs – appointed by the President;
 - ii. Legislative Co-Chairs on BOD -- other co-chair as proxy? Yes; but non-voting
 - iii. Timing of BOD meeting to align with budget committee/adoption time line
 - iv. MOTION to approve amendments as submitted 09-09-10: (Deborah Seiler/Kathie Moran)
APPROVED
- c. Rebecca Martinez suggested additional changes
 - i. Article 9, Section 1 – annual meeting notice mailing requirement – outdated (change to “shall notify each member...”) – and any other references to “mailed” notice
 - ii. Article 10, Section 4 – eliminate secret ballot reference (change to “officers shall be elected at...”)
 - iii. Janice Atkinson will bring these changes forward to the December/New Law meeting

D. Membership (see Vice President's report)

E. Newsletter/Editor (**Gail Pellerin**)

- a. John Tueter has agreed to serve as editor of the newsletter
 - i. Intended to be quarterly
- b. Need input from membership
 - i. Area report
 - ii. Legislative Committee reports
 - iii. Awards and recognition
 - iv. Innovations and best practices
 - v. Court cases
- c. Looking for a template design (Gail Pellerin)

F. History

G. Technology (website)

- a. Recorders' Association page

H. Legislative

- a. Clerk of the Board (**John McKibben**)
 - i. 38 bills
 - ii. AB 1921 (Davis) – E-721 pilot
 - iii. AB 898 (Lieu) – anti assessment bill
 - iv. Brown Act to be amended as SB 856 – list of best practices: loss of state mandate for reimbursement
 - v. SB 501 – gutted and amended – Form 721 filing changes; public official compensation – died and will be resubmitted/Oppose
- b. County Clerk (**Kathie Moran/Vicki Petersen**)
 - i. 28 bills
 - ii. 16 positions; 1 sponsor
 - iii. Started work on New Law workshop
 - iv. Urgency bill – Mayoral wedding officiants and training
- c. Elections (Jill LaVine/**Deborah Seiler**)
 - i. 10 signed, 2 vetoed, 17 pending
 - ii. Next Leg Meeting – 09-10-10
 - iii. Reimbursement for Special Vacancy Elections did not move
 - iv. Calendar for 2011 Legislative Committee meetings -- DISCUSSION looking at more centralized, but cost effective location in Southern -- Orange County/John Wayne is county owned; San Jose or Solano (Bay Area), etc.

Area Committee Reports

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- Northern (**Julie Bustamante**) – no report
- Southern (Kari Verjil) – no report
- Mother Lode (**Jill LaVine**) – hosting VoteCal meetings; Senate District 1 coordination
- Central (Austin Erdman) – no report
- Bay Area (**Lindsey McWilliams**) – no report; elected in absentia

Special Committee Reports

- A. Honors and Awards – Fred Garcia (written report)
 - a. Annual Conference awards (Jay Patterson – passed away Aug 10) – **Janice**
- B. Summer Institute – Lee Lundrigan (**Gail Pellerin**)
 - a. Donna Johnston, Co-Chair
 - b. Fliers distributed – looking for topics (redistricting)
- C. EAC Standards Board – Steve Weir
 - a. No report
 - b. **Neal Kelley** – Voting Systems Sustainability Committee for EAC – soliciting input; meeting quarterly; report back in June 2011
 - c. **Dean Logan** – Los Angeles County Voting Systems Assessment Project (VSAP); EAC meeting/hearing October 14 in Los Angeles
- D. CalPEAC – Barbara Dumore/Keri Verjil
 - a. **Neal Kelley** -- \$500 discrepancy; \$25,000 billed by Election Center; Secretary of State reimbursement claim for \$20,000 (HAVA); Neal paid, but doing additional research.
 - b. Is there a plan to offer CalPEAC at New Law – DISCUSSION

- E. County Clerk Training – Vicki Petersen/**Gina Alcomendras**.
 - a. March/April in 2010 – staff training; North and South
 - b. High Attendance
 - c. Clerks Reference Manual (CRM) – CACEO will post on website; launch Jan 3, 2011; formal presentation to the BOD at New Law for a subscription based membership for the CRM
- F. Audit – Gonzalez
 - a. In progress
- G. Recorder Relations / President's Committee – Atkinson/Alcomendras/Rodewald/Holland
 - a. Joint New Law conference in December
 - b. Discussion re: registration/vendor fee (Julie B. and Joe H.) – DISCUSSION
 - i. Julie will contact Chrissi and Committee to work out a proposal

Working Groups

- A. ROV Using Electronic Device – has not yet convened
- B. May '09 Reimbursement – no report; stand-by mode
- C. VoteCal Business Processes – nothing new to report
- D. Top-Two Primary SB 6 / Prop 14 – **Janice Atkinson**: first meeting prior to BOD meeting; next meeting, Friday, October 1st in Sacramento
- E. Redistricting – **Deborah Seiler** – contacted Jim Wisely (Speaker's Office) and Roz (past liaison between CACEO and redistricting commission). Members will be asked to assist with data collection. Discussion on terminals for public access to review lines, etc.

Conference Coordinator Contract (Cathy Darling Allen)

- Contract Proposal distributed
- Term: date of adoption through February 28, 2013
- Julie B. suggested additional language linking personal travel to the CACEO adopted travel reimbursement policy
- DISCUSSION
- MOTION TO APPROVE as noted/amendment: Deborah Seiler/Lindsey McWilliams. APPROVED
- New Law 2010 is the last conference for Sandee Reedy

Lobbyist Contracts

- Current contracts expire December 2010
- Discussion re: direction
- Letter from Matt Siverling requesting restoration of fees to prior amount
- Adopted budget is \$20k/\$50k, which reflects continuation of existing fee
- Jill LaVine indicated Barry Brokow indicated agreement to remain at the reduced amount
- John McKibben/Kathie Moran spoke in support of restoration for Siverling; discussion of an equity issue; distributed table on Lobbyist Workload and Compensation
- Discussion on a compromise with some intent to balance inequity...
- Gail Pellerin recommended we look at a two-year contract @ \$25,000 at time of renewal; including a proposal to compensate for the requisite budget adjustment needed for the current FY
- Sachi Hamai /Vicki Petersen– spoke of importance of Mr. Siverling to the disciplines, etc.

Other Business

Jill LaVine – recognition for Jo Rodriguez; discussion on continuing services previously provided by Jo. Dean Logan will get recommendations for a gift.

Announcement: Legislative Meeting

Adjournment @ 3:25 PM

Next Meeting – December 8, 2010; 3 – 5 PM @ New Law

Minutes respectfully submitted by: Dean Logan, Secretary